School of Arts and Humanities

European and International Exchange

Study Choices Handbook

2016-17

Section One: Important General Information

Section Two: Module option choices

Modules are listed in order of subject then level in each section.

University Language Programme Modules are available to first half year and full year exchange students, but not to second half year exchange students.

Course Team Contact Details

The Course Team consists of the School International Mobility Coordinator and the Course Administrator. Contact details for these role-holders are below:

Dr Jo McCormack –International Mobility Coordinator
Room: MAE338
Tel: 0115 848 3072
Email: jo.mccormack@ntu.ac.uk

Emma Buckley – Course Administrator
Room: MAE001
Tel: 0115 848 6629
Email: NTUIncomingExchange@ntu.ac.uk

Choosing Your Modules

The School of Arts and Humanities anticipates offering the modules shown in this booklet but reserves the right in the light of, for example, student demand, to modify the range offered. In the event of a module being withdrawn, students will be notified immediately and given the opportunity to make a second selection.

- Exchange students can choose a combination of modules from the following subjects listed in this booklet
  - Communication & Society
  - English
  - European Studies
  - Film and TV
  - French
  - German
  - Global Studies
  - History
  - International Relations
  - Italian
  - Journalism
  - Linguistics
  - Mandarin
  - Media
  - Philosophy
  - Politics
  - Spanish
  - Teaching English to Speakers of Other Languages

- University Language Programme classes are also available to exchange students. These can either be taken as accredited (part of your degree) or supplementary (in addition to your degree). Further details are included on pages 17–18 of this booklet.

- You will have to liaise with your home university to ensure your choices are appropriate for your subject and level of study.

- NTU students normally make a choice of modules with credits totalling 120 NTU (60 ECTS) credits per year, or 60 NTU (30 ECTS) credits per semester, but you should

check with your co-ordinator in your home university before leaving, as to what is specifically required of you. Please be aware that each module has a lot of preparatory reading associated with it (and ongoing assessed coursework), so try not to be over-ambitious in choosing what you think you will be able to cope with.

- NTU offers exchange students the opportunity of studying for a year (September to June) or for the first half of the year (September to February) or for the second half of the year (February to June).

- Please consider your choices very carefully and ensure that they are validated by your co-ordinator before you arrive in Nottingham.

- Please remember that the system in the UK is different from the system you are used to in your own country. Many students arrive expecting that they will be able to change modules if they do not like their choice in the first few weeks. This may not be possible. That is why you must choose modules carefully before you arrive, taking into account any requirements from your own university.

- It may not be possible for NTU to offer the modules you have chosen. There could be a timetable clash or the module may have been withdrawn. In these circumstances, we will work with you to identify a suitable alternative. Please ensure you have reserve choice modules as this will enable us to finalise your timetable without further delay.

Attendance

You are expected to attend all classes for all modules chosen.

Directed Learning

All modules will involve directed learning tasks. Directed Learning is study activity which takes place on a regular basis outside class time, and which encourages active and reflective learning. You will normally be provided with set tasks, such as study questions or practical exercises, which are an integral element of your work for a module. Usually such tasks have to be completed successfully in order for you to pass a module. Unsatisfactory or incomplete work may result in the failure of a module.

Student support

The university has a number of specialist teams who are able to give help in different circumstances. Here are some useful links.

General support
Financial support
Disability support
International students
Counselling service
Mature Student support
Religious advisers
Dyslexia support
Accommodation team

The structure of the academic year

The academic year runs from September to June as follows:

Welcome Week:	26.09.16 – 30.09.16
Autumn Term:	03.10.16 - 09.12.16
Spring Term:	09.01.17 - 31.03.17
Summer Term:	19.04.17 - 09.06.17

Semester one dates are as follows:

Welcome Week	26.09.16 – 30.09.16
Semester One:	03.10.16 – 10.02.17
Christmas Break:	09.12.16 – 09.01.17

Semester two dates are as follows:

Semester Two:	13.02.17 – 09.06.17
Easter Break:	31.03.17 – 19.04.17

After the end of each semester, there is a period for marking and the collation of results. This ends with an exam board for semester one students in March and for year long and semester two students in July. If, for whatever reason, you have not passed one or more modules, you may be required to retake the assignment(s) over the summer. A referral exam board is then convened in September.

Results

On successful completion of the course, students will receive a transcript of academic results that will be recognised by their home institution as part of our international exchange partnership agreement. This official academic diploma supplement will list modules, grades and credits awarded.

NOW – NTU's online Virtual Learning Environment

NOW is often the first place where you will be able to find information about your:

- Timetable
- Results
- Lecture notes

It's also a means of communication between staff and students. We will contact you as individuals and groups with module and course news, and it's an archive of information. Module and subject handbooks are available as electronic copies on NOW. It provides an electronic learning environment that supports learning in some lectures and seminars through the reproduction of teaching materials (slide shows, digitized reading and hand-outs) and provides guidelines for independent learning. Please make sure that you access NOW regularly and use this resource to improve your independent study.

The AAH Academic Support Team

The School has an excellent Academic Support programme, even students that have had excellent results can always benefit from a little extra help.

The service takes two forms. First, Academic Support Workshops throughout the year cover many aspects of the research and production of academic work in the School of

Arts and Humanities. Details appear on NOW and by email adverts for these sessions, and you are STRONGLY ENCOURAGED to attend some or all these sessions.

There is a demonstrable link between attending academic support workshops and performing better in your studies. For more info see the *Academic Support in Arts and Humanities* Learning Room on NOW, where you will find a range of useful resources, including fact sheets and guidance notes on a range of study-related issues. It also has the functionality to request a one-to-one appointment with our Royal Literary Fund Writing Fellow via an online calendar.

The second function of study skills is more remedial. When your work is marked, a tutor may ask you to attend a study skills session, specifying the areas that you need to improve. Alternatively s/he may suggest you contact Academic Support to arrange a one-to-one appointment. This is not necessarily a cause for dismay: some of the very best students sometimes fail to fulfil their potential because of faults that can be rectified through taking advantage of the services offered by the Academic Support Team.

You can contact the Academic Support Team in the following ways:
NOW Learning Room: Academic Support in Arts and Humanities
Email: AAH.Academicpractice@ntu.ac.uk

Alternatively, you can visit the Academic Support Administrator, James Smith, in MAE001.

Academic Misconduct/Plagiarism

Upon enrolment you will be asked to confirm the declaration agreeing to abide by the University's regulations including those relating to plagiarism, cheating, collusion and other forms of academic misconduct. Further details are available from the On-line University Student Handbook.

http://www.ntu.ac.uk/current_students/resources/student_handbook/index.html

Each time you submit an assignment you will also be asked to declare that your work does not contravene the University's regulations on academic misconduct and does not substantially reproduce work previously submitted for assessment.

The School investigates all alleged cases of academic misconduct, and if a case is proven there are penalties involving referrals and loss of marks. If you have any concerns or queries about academic misconduct, and plagiarism in particular, please consult an academic tutor. Academic misconduct includes cheating, plagiarism, collusion, falsifying data and other dishonest practices not included in the above definitions such as handing in the same or substantially the same piece of work for credit on more than one occasion. Although misconduct may be on a major or a minor scale, it is always a very serious issue and will be dealt with accordingly. You are advised to familiarise yourself with the university's regulations as outlined at

http://www.ntu.ac.uk/current_students/resources/policies_procedures/index.html

If you are in any way unclear about what constitutes Academic Misconduct, you should contact tutors for advice. Study skills sessions also provide useful information on academic writing.

Tier 4 Visa Responsibilities

Students who come from outside of the European Union, European Economic Area or Switzerland must demonstrate that they have valid immigration permission which allows them to study at NTU.

If you use a CAS to apply for a Tier 4 student visa, NTU will be your immigration sponsor for the duration of that visa. Both NTU, as the sponsor, and you, as the student, have responsibilities to meet. These can be found in detail on the NTU website: http://www.ntu.ac.uk/student_services/international_students/visas_and_immigration/tier_four_responsibilities/index.html

Notification of Exceptional Circumstances

It is recognised that a student's performance may from time to time be affected adversely by circumstances beyond their control. NEC provides a mechanism whereby students notify NTU of such circumstances and seek guidance and support from their Academic Schools and, as appropriate, from Student Support Services about the implications of such circumstances for their study and assessment and how these might be addressed.

At NTU Exceptional Circumstances are classified as events which are **outside the control of the student**, such as illness, accident, loss and bereavement. Problems arising from circumstances recognised as being within the student's reasonable control (for example, being on holiday, financial problems, oversleeping, or IT difficulties) are not covered by this policy.

Where Exceptional Circumstances are claimed a student should submit a NEC form by following the instructions on the link below

http://www.ntu.ac.uk/current_students/resources/student_handbook/appeals/index.html

There is also guidance on the NEC Procedure available here

If you have any questions about Notification of Exceptional Circumstances please email AAH.NEC@ntu.ac.uk.

Students in Tandem

The Students in Tandem programme is an exciting opportunity for students at NTU to improve their foreign language skills, learn about the culture behind that language, and to make new friends. It is a simple idea - two students (usually one UK and one international) meet weekly for about an hour and they can enjoy comparing cultures, learning new words, expressions, and customs.

On acceptance exchange students will be emailed further information along with a link to the online application form.

If you have any questions, please contact studentsintandem@ntu.ac.uk.

Return of student work – process for School:

You will receive comments and feedback on your work during lectures/seminars and/or electronically via NOW, depending on the nature of the assignments. You will be able to discuss your work with your tutor during class time or office hours.

Tutors will advertise the timing of this in one or more of the following ways: the module booklet, in class announcements, email and/or NOW.

If you are not able to access your work, it may be available at the student enquiry desk, MAE 001. You will need to bring your NTU ID card with you when collecting work.

The last date that you will be able to collect your work from your administrator is 2st October 2017. After this date your work will be destroyed. Much time and effort goes into providing careful and considered feedback, so please take the time to collect it.

Modules available to Exchange Students are listed below, further information on these modules can be found [here](#).

Modules Available to Semester One Exchange Students

Subject / Module Code	Module Title	MRN	Level	Number of NTU Credits
English				
ENGL11407	Foundations of Literary Studies 1	3388	1	20
ENGL20112	Culture and Anarchy	23551	2	20
ENGL21512	Renaissance Literature 1485-1660	23555	2	20
ENGL25509	Romantic Revolutions 1780-1851	21591	2	20
European Studies				
EURO11451	Introduction to European Studies	15862	1	20
EURO20505	Europe in the World, the World in Europe	1775	2	20
Film & TV				
FATV20215	British Cinema	25269	2	20
French				
FREN20205	Film, Novel and Social Transformation in France	1783	2	20
German				
GERM26805	Contemporary German Film and Literature	1915	2	20
Global Studies				
GLOB10118	Foundations in Global Studies	4592	1	20
GLOB20109	Researching Global Experience	5019	2	20
GLOB20410	Intercultural Communication in an International Context	13364	2	20
History				
HIST23015	History and Heritage in Contemporary Society	25258	2	20
HIST25605	The Age of Reformations	23226	2	20
HIST28113	Conflicts and Cultures in Mid-Victorian England 1850-1880	23935	2	20
International Relations				
INTR22205	Global Political Economy	1824	2	20
Italian				
ITAL21012	Made in Italy: Creativity and Business Practices	23851	2	20
Journalism				
JOUR13000	Digital Journalism Skills (Journalism)	TBC	1	20

Subject / Module Code	Module Title	MRN	Level	Number of NTU Credits
JOUR13001	Digital Journalism Skills (Broadcast Journalism)	TBC	1	20
JOUR21405	Social and Ethical Aspects of Media Regulation	1843	2	20
Linguistics				
LING10115	Introduction to Language and Linguistics	2505	1	20
LING20105	Sociolinguistics	23241	2	20
LING20305	Phonetics	1851	2	20
Mandarin				
MAND20312	Chinese Language Two	23327	2	20
MAND20813	Media, Representation and China	23852	2	20
Media				
MCLT20312	The City and Popular Culture	23500	2	20
MCLT23412	Client-Led Media Practice	23533	2	20
Philosophy				
PHIL20107	Introduction to Contemporary Philosophy	3394	2	20
PHIL20307	Introduction to the Philosophy of Religion	3396	2	20
PHIL20516	Philosophy, Technology and Innovation	25789	2	20
PHIL20709	The Philosophy of Time	25263	2	20
Politics				
POLS20313	Great Political Thinkers: from Plato to Rawls	23774	2	20
Communication & Society				
SOCT20112	Mirror Mirror on the Wall: Explorations of Identity & Selfhood	23600	2	20
Spanish				
SPAN20805	Introduction to Latin American Studies	19695	2	20

Modules Available to Semester Two Exchange Students

Subject / Module Code	Module Title	MRN	Level	Number of NTU Credits
English				
ENGL20312	American Topics: Landscapes and Cityscapes	23553	2	20
ENGL20412	British Women Writers Between the Wars (1918-1939)	23554	2	20
ENGL29505	Black writing in Britain: nation and contestation	23593	2	20
ENGL29605	Reading Theory: History, Philosophy, Criticism	1907	2	20

European Studies

EURO20105	European Cinema and the City	1773	2	20
EURO20405	Class, Identity and Exile in Modern British and European Fiction	20548	2	20

Film & TV

FATV20315	Analysing British Television	25270	2	20

French

FREN20108	Le Cas 68	4254	2	20

German

GERM21405	Contemporary German Politics	1808	2	20

Global Studies

GLOB20512	Gender and Nation	23214	2	20

History

HIST20414	Land of Liberty: History of the United States, 1815-2000	24336	2	20
HIST24015	Revolutionary Transformations: Russia and China in the Nineteenth and Twentieth Centuries	25259	2	20
HIST27107	The Crusades	21574	2	20

International Relations

INTR22305	Change & World Order: International Institutions & non-state actors	20301	2	20

Italian

ITAL20705	Italian Culture and Society	24340	2	20

Journalism

JOUR21606	Sports Journalism	2553	2	20
JOUR21809	Global Journalism	4970	2	20

Linguistics

LING21207	Child Language Acquisition	23953	2	20
LING21505	Discourse Analysis	1853	2	20

Mandarin

MAND20412	Chinese Language Three	23330	2	20
MAND20707	Chinese Culture and Society	23333	2	20

Media

MCLT20412	Home and Cultural Identity	23501	2	20
MCLT20612	Identity and Difference	23503	2	20
MCLT23307	Analysing Popular Music	23532	2	20

Philosophy

PHIL20207	Philosophy and Everyday Life I	23339	2	20
PHIL20609	Philosophy and Media	4977	2	20

Politics

POLS20213	Understanding the Cold War	23773	2	20

Communication & Society

SOCT20212	Communications and Creativity Toolkit	23601	2	20
SOCT20312	Media, Communication and Culture in Asia	23602	2	20
SOCT20705	Gender and Sexuality	24015	2	20

Spanish

SPAN21005	Introduction to Spanish Cultural Representation	1889	3	20

Modules Available to Year Long Exchange Students

Subject / Module Code	Module Title	MRN	Level	Number of NTU credits
English				
ENGL11411	Foundations of Literary Studies	14352	1	40
ENGL11712	American Literature: Writing Self & Nation	19511	1	20
ENGL20112	Culture and Anarchy	23551	2	20
ENGL20312	American Topics: Landscapes and Cityscapes	23553	2	20
ENGL20412	British Women Writers Between the Wars (1918-1939)	23554	2	20
ENGL21512	Renaissance Literature 1485-1660	23555	2	20
ENGL25509	Romantic Revolutions 1780-1851	21591	2	20
ENGL29505	Black writing in Britain: nation and contestation	23593	2	20
ENGL29605	Reading Theory: History, Philosophy, Criticism	1907	2	20
ENGL30112	Early Modern Poetry and Prose	23610	3	20
ENGL30215	Gothic Rebels and Reactionaries	25293	3	20
ENGL30312	American Specialisms: Nuclear and Regional Literatures	23613	3	20
ENGL30414	Modernism and Modernity	24312	3	20
ENGL31514	Reading Gender and Sexuality	24322	3	20
ENGL33505	Theory Now: Literature, Culture, Politics	2600	3	20
ENGL35514	Travel Writing: Tests, Contexts and Theory	24325	3	20
ENGL35914	Postcolonial Texts: Narratives of Liberation	24327	3	20
European Studies				
EURO11205	Introduction to European Cinema & Cultural Studies	1769	1	20
EURO11411	Introduction to European Studies	15859	1	40
EURO20105	European Cinema and the City	1773	2	20
EURO20405	Class, Identity and Exile in Modern British and European Fiction	20548	2	20
EURO20505	Europe in the World, the World in Europe	1775	2	20
EURO30205	Gender Politics in Europe	1777	3	20

EURO30605	Memory and Identities in European Writing, Cinema and Society	23178	3	20
EURO39305	European Cinema: Globalisation and Resistance	1780	3	20

Film & TV

FATV10215	International Cinemas	25267	1	20
FATV20215	British Cinema	25269	2	20
FATV20315	Analysing British Television	25270	2	20
FATV30215	American Cinema since 1949: Margins and Mainstreams	25273	3	20
FATV30515	International Cinemas 2	25792	3	20
FATV30315	American Television since 1950	25274	3	20

French

FREN10305	Introduction to French Politics, Society and Culture	1781	1	20
FREN20108	Le Cas 68	4254	2	20
FREN20205	Film, Novel and Social Transformation in France	1783	2	20
FREN32005	Contemporary France: Texts in Transition	1788	3	20
FREN30214	The Limits of Representation: Text & Image in French Culture & Society	24328	3	20

German

GERM21405	Contemporary German Politics	1808	2	20
GERM26805	Contemporary German Film and Literature	1915	2	20
GERM39205	Contemporary Germany	1813	3	20

Global Studies

GLOB10108	Foundations in Global Studies	4381	1	40
GLOB10212	Issues in Intercultural Communication	19619	1	20
GLOB20109	Researching Global Experience	5019	2	20
GLOB20410	Intercultural Communication in an International Context	13364	2	20
GLOB20512	Gender and Nation	23214	2	20
GLOB30412	Development in the 21st Century	23655	3	20
GLOB31412	Conflict and Contemporary Violence	20295	3	20
GLOB31612	Small Islands, Big Issues	24335	3	20

History

HIST20414	Land of Liberty: History of the United States, 1815-2000	24336	2	20
HIST23015	History and Heritage in Contemporary Society	25258	2	20
HIST24015	Revolutionary Transformations: Russia and China in the Nineteenth and Twentieth Centuries	25259	2	20
HIST25605	The Age of Reformations	23226	2	20
HIST27107	The Crusades	21574	2	20

HIST28113	Conflicts and Cultures in Mid-Victorian England 1850-1880	23935	2	20
HIST33605	Britain, World War Two and Reconstruction 1939-1951	1819	3	20
HIST34205	Rustic and Rude: Rural Cultures 1840-1880	2591	3	20
HIST31207	Reading the City	3745	3	20
HIST31716	Society and War in Early Modern Britain	25793	3	20
HIST36014	Idols, Saints and Demons: Converting the Americas	24337	3	20
HIST37014	Defending Christendom: the Knights Templar & the Medieval Military Orders	24338	3	20
HIST38814	Slavery in the USA	24339	3	20

International Relations

INTR10113	Foundations and Challenges to Politics and International Relations	23923	1	40
INTR22205	Global Political Economy	1824	2	20
INTR22305	Change & World Order: International Institutions & non-state actors	20301	2	20

Italian

ITAL20705	Italian Culture and Society	24340	2	20
ITAL21012	Made in Italy: Creativity and Business Practices	23851	2	20
ITAL30305	Contemporary Italy	1836	3	20

Journalism

JOUR13000	Digital Journalism Skills (Journalism)	TBC	1	40
JOUR13001	Digital Journalism Skills (Broadcast Journalism)	TBC	1	40
JOUR21405	Social and Ethical Aspects of Media Regulation	1843	2	20
JOUR21606	Sports Journalism	2553	2	20
JOUR21809	Global Journalism	4970	2	20

Linguistics

LING10105	Introduction to Language and Linguistics	1848	1	40
LING10205	Exploring English Language	1849	1	20
LING20105	Sociolinguistics	23241	2	20
LING20305	Phonetics	1851	2	20
LING20410	Communication Disorders	13379	2	20
LING21207	Child Language Acquisition	23953	2	20
LING21505	Discourse Analysis	1853	2	20
LING30205	Psycholinguistics	24017	3	20

Mandarin

MAND20312	Chinese Language Two	23327	2	20
MAND20412	Chinese Language Three	23330	2	20
MAND20707	Chinese Culture and Society	23333	2	20
MAND30308	Contemporary China	5016	1	20
MAND30812	Chinese Translation and Interpreting	20270	3	20

MAND36608	Mandarin Language (Final)	4214	3	20

Media

MCLT20312	The City and Popular Culture	23500	2	20
MCLT20412	Home and Cultural Identity	23501	2	20
MCLT20512	Creative Documentary	23502	2	20
MCLT20612	Identity and Difference	23503	2	20
MCLT23412	Client-Led Media Practice	23533	2	20
MCLT23307	Analysing Popular Music	23532	2	20
MCLT33105	Lifestyle and Consumer Culture	1868	3	20
MCLT33208	The Body and Popular Culture	4259	3	20
MCLT34805	Cultural Policy	1871	3	20

Philosophy

PHIL20107	Introduction to Contemporary Philosophy	3394	2	20
PHIL20207	Philosophy and Everyday Life I	23339	2	20
PHIL20307	Introduction to the Philosophy of Religion	3396	2	20
PHIL20609	Philosophy and Media	4977	2	20
PHIL20709	The Philosophy of Time	25263	2	20
PHIL20516	Philosophy, Technology and Innovation	25789	2	20
PHIL30208	Wittgenstein and Heidegger	4222	3	20
PHIL30315	Reasons for Action	25264	3	20
PHIL30509	Contemporary French Thought	23340	3	20
PHIL30616	Introduction to the Philosophy of Mind	25788	3	20
PHIL30808	Philosophy and Everyday Life II: Melancholy and Happiness	5045	3	20
PHIL31109	Philosophy and Film	13456	3	20

Politics

POLS20213	Understanding the Cold War	23773	2	20
POLS20313	Great Political Thinkers: from Plato to Rawls	23774	2	20
POLS30071	Russian Politics and Society	88	3	20

Communication & Society

SOCT20112	Mirror Mirror on the Wall: Explorations of Identity & Selfhood	23600	2	20
SOCT20212	Communications and Creativity Toolkit	23601	2	20
SOCT20312	Media, Communication and Culture in Asia	23602	2	20
SOCT20705	Gender and Sexuality	24015	2	20
SOCT30512	Self in Crisis: Power, Prejudice and Otherness	24302	3	20
SOCT30814	Political Communications and Society	24305	3	20
SOCT31005	Humanity in the Natural World	4202	3	20

Spanish

SPAN20805	Introduction to Latin American Studies	19695	2	20
SPAN21005	Introduction to Spanish Cultural Representation	1889	2	20

SPAN30705	Contemporary Latin American Society	1892	3	20
SPAN30905	Culture and Society in Twentieth Century Spain	19697	3	20

Teaching English to Speakers of other Languages

TESL10212	Introduction to TESOL	20274	1	20

UNIVERSITY LANGUAGE PROGRAMME

The University Language Programme (ULP) offers students an opportunity to acquire and develop both general and professionally relevant language skills at a number of levels. Students are placed in an appropriate stage, corresponding to their prior knowledge and competence.

Each stage comprises one module. A successfully completed stage carries 20 credits.

Half year incoming exchange students and students who wish to go on an international exchange in the second semester are permitted to take a 10 credit version of any ULP module.

Languages currently available (subject to demand) include:

Arabic	(stages 1-4 available)
French	(stages 1-6 available)
German	(stages 1-6 available)
Spanish	(stages 1-6 available)
Italian	(stages 1-3, 5-6 available)
Mandarin Chinese	(stages 1-6 available)
Japanese	(stages 1-3 available)
English as a Foreign Language	(stages 5-7 available)
Business English	(stage 5-7 available)

Stages on the Language Programme (Entry Levels)	ULP Stage	Knowledge on entry
Stage 1	Beginners	No prior knowledge or virtually no prior knowledge (includes GCSE grades D/E/F)
Stage 2	Elementary	GCSE B/C or equivalent) ULP stage 1
Stage 3	Pre-intermediate	GCSE A*/A or equivalent ULP stage 2
Stage 4	Intermediate	GCSE AS level grade A/B/C or equivalent A level grade D/E or equivalent ULP stage 3
Stage 5	Upper Intermediate	A level grade A/B/C or equivalent ULP stage 4
Stage 6	Advanced	A level + at least 1 year of study or equivalent ULP stage 5 University level 4
Stage 7	Proficiency	A level + at least 2 years of study or equivalent ULP stage 6 University level 6

How to register
(From September onwards, details can be found at www.ntu.ac.uk/ulp)
- (1) Complete your degree option form and indicate that you wish to take the ULP. Please note, this does not mean that you are registered for the ULP.
- Clarify with your course leader / administrator whether you need to take your chosen language as an accredited or supplementary module. (Failing to register your correct status may impact on your main degree.)
- (2) Register for a specific language class at one of the registration sessions for the ULP. A subject specialist will assist you in choosing the appropriate stage. *You are not permitted to enter a class at a stage below your competence*.
- Bring your timetable to the registration session. You must make sure that you can attend the class that you register for. Most classes fill up at registration; we therefore cannot guarantee that you will be able to change classes later.
- **Take note of deadlines.** Registration for the ULP is for a finite period only. Students must ensure that they complete registration correctly before the end of this period. Details can be found at: www.ntu.ac.uk/ulp
- Normally ULP modules are taught on the City Campus

Please e-mail any enquiries to ulp@ntu.ac.uk.

ULP Fees for 2016/17 are as follows:
1. NTU accredited students (including Erasmus) – do not pay any fees as the language modules form part of your main degree.
2. NTU supplementary students (including Erasmus) and NTU postgraduates pay a fee of £190.
3. Supplementary half-year incoming exchange students and students attending an international exchange in the second semester pay a fee of £130.

Note: If you change your status from accredited to supplementary, you will be required to pay the £190/£130 fee to ULP.
If you change your status from supplementary to accredited, it is up to you to e-mail ulp@ntu.ac.uk to request a refund. An administration fee of £60 will be retained.

General Refund Policy (supplementary/postgraduate)
If for any reason you withdraw from your ULP modules within the first 3 weeks of the course start date, we will refund your fee, minus a £60 administration charge. After this date no refund will be given.

ACCREDITED - I am studying a language module as part of my degree (for credits)
- You will gain 20 credits for the successful completion of a whole stage. The credit points achieved count towards the 120 credit points required each year for your main degree course. If you are an incoming exchange student or student attending an international exchange in the second semester you will receive 10 credits towards your main degree course.
- Not all degree courses allow students to take a language as an accredited option or may only allow students to take a certain language or stage. If you are unsure whether you need to take your chosen language as an accredited or supplementary module, please contact your degree course administrator for clarification before attending a ULP registration session.

SUPPLEMENTARY - I am studying a language module in addition to my degree
- Students can take ULP modules as supplementary modules (i.e. not as part of your credits for your degree programme). If supplementary, full-year students decide to take and successfully pass all assessments of one stage they will be eligible for a ULP **Certificate of Achievement**.

Students who pass 3 or more ULP **supplementary** language modules may be eligible for the NTU Certificate of Language Learning or Diploma of Language Learning. For more details of these awards please visit www.ntu.ac.uk/ulp